



# Integrated Justice Information Board

## Meeting Minutes

### February 15, 2005

**Item: Approval of November 16, 2004 Minutes**

**Action:** After discussion of the report of the Board's action on the issue of electronic citations and the elimination of signature issues, Deputy Chief Beckley moved to approve the November 16, 2004 minutes. Motion carried, Steve Clem dissenting.

**Item: King County Booking and Referral Project (Trevor Esko)**

Trevor Esko presented a progress report on the King County Booking and Referral Project, which will use an XML-enable "superform" to share booking and referral data in King County. Local buy-in is key to the project's success and the collaboration of King County with the state on the JINDEX project will help to underscore the permanence and interoperability of county efforts. George Helton affirmed this point, echoing the importance of the JINDEX project to local efforts.

**Item: Report of Program Director**

Brian LeDuc updated the Board on recent developments in the JINDEX, Summary Offender Profile (SOP) and E-citations projects. The Technical Advisory Group has selected Microsoft BizTalk as the integration platform for the state and developed a security model for the Court and Criminal History (CACH) query that relies on a secure transport layer (https) and server-to-server certificates for trusted agencies.

Brian reported that the plan to purchase the SOP source code from Templar, the developer, was finalized and that a Templar representative would be in Olympia on February 24 to provide training and consulting assistance on the material.

Brian also reported that he is hoping to issue the Request for Proposals for electronic citations after confirming that Tacoma Municipal and Pierce County District Courts are willing to participate. A meeting to discuss this is scheduled for March 4<sup>th</sup>.

Brian also discussed the upcoming Byrne and NCHIP grants. He described last year's procedure, which used a JIN Decision Package to solicit proposals, which were then reviewed by a subcommittee of the Board, whose recommendations were ratified by the Board and accepted by OFM. The Members discussed the role of a subcommittee and whether the full Board was better suited to review proposals. Garry Austin emphasized the exigency of the circumstances, which require the state's NCHIP application to be submitted by April 1. Steve Clem moved that the TAG consider grant proposals and make recommendations to the Board at the March 15 meeting. Motion carried unanimously.

**Action:** Brian will work with the stakeholders to prepare a 2005 decision package for NCHIP and Byrne Grants; issue a solicitation; and distribute proposals for review by TAG members. The TAG will provide recommendations to the Board at the March meeting.

**Roundtable**

**Proposal** Steve Clem reported on the completion of WAPA's feasibility study on a statewide case management system for prosecutors.

Janet McLane reported that Tom Clarke will be leaving AOC for a position with the National Center for State Courts.

**Item:** Next meeting is scheduled for March 15, 2005.

**Members present:**

Garry Austin

Paul Beckley

Everett Billingslea (by telephone)

Steve Clem

Kathy Grindle (by telephone)

George Helton

Janet McClane

Mike McVicker,

Siri Woods (by telephone)

Judge Tom Wynne (by telephone)